

## Disabled Sports USA Waiver Policy – Use and Instructions

All staff, participants, instructors and volunteers are required to read, sign and date a Disabled Sports USA Waiver & Release of Liability Form at least once annually. Anyone who does not sign the liability waiver cannot be permitted to participate. View the [Waiver and Release Risk Alert](#)

Chapters participating in the Disabled Sports USA insurance program must use the current waiver provided to them by DSUSA to help ensure they are properly protected. Please contact Ryan Semke [rsemke@dsusa.org](mailto:rsemke@dsusa.org) if your chapter does not have a current waiver.

Samples of properly signed waivers can be viewed here:

[Properly Signed Adult Waiver](#)

[Properly Signed Minor Waiver](#)

[Properly Signed Legally Incapacitated Adult Waiver](#)

*The following guidelines designate proper waiver protocol:*

- Waivers must be manually signed in blue or black ink; electronic waivers and/or electronic signatures are not acceptable
  - If your chapter receives signed waivers via email or fax, the original signature waivers must be obtained and kept on file for the time frames specified below
- Waivers must include a printed name, signature and date
- Anyone 17 years of age or younger must have a legal guardian or legal representative sign the waiver on their behalf
- Anyone 18 years of age or older who has a cognitive disability that renders their sole signature non-binding on the waiver agreement (legally incapacitated) must have a legal guardian or legal representative sign the waiver on their behalf
- Waivers cannot be modified in any way
- Original signature waivers for adults should be maintained for a minimum of 7 years
- Original signature waivers for minors should be maintained for a minimum of 25 years
- When possible, scanned copies of the waiver should be kept on file indefinitely
- Media Release Form signatures are optional
  - When a participant does not sign the Media Release Form, all quotes, photos, videos and any likeness bearing images of that individual cannot be used for promotional materials