

BlazeSports America 2017 Internship

Internship:	Nonprofit Management
Location:	BlazeSports Headquarters, Norcross, Georgia
Start Date:	Immediately
End Date:	Minimum three months (could also be a semester as well)
Hours:	At least 20 hours per week
Compensation:	No compensation, however can be used for course credit

About BlazeSports

BlazeSports America is the legacy organization of the 1996 Atlanta Paralympic Games and is a 501(c)(3) non-profit organization headquartered in Norcross, Georgia. Our mission is to change the lives of children, youth and veterans with physical disabilities through sport. Lives are changed through improved health and quality of life, improve school performance and employment readiness, and create a more inclusive society. BlazeSports programs are implemented in Georgia and internationally in developing countries including Uganda, Brazil and Haiti. BlazeSports America is a member of the United States Olympic Committee Multi-Sport Organizational Council and was honored in 2016 as their Rings of Gold Outstanding Youth Program of the Year.

For more information about BlazeSports, visit www.blazesports.org.

Nonprofit Management Internship

Learn how a nonprofit organization works. Support internal operations and strategic objectives. Assist with budgeting, fund development, planning, volunteers and grant writing. This will include writing, communicating with various volunteers, sponsors and funders, organizing internal projects and meetings.

Minimum Requirements and Skills

- Excellent communication skills (traditional and social channels)
- Strong writing and editing skills (English language)
- Creative thinker and positive attitude
- High proficiency with all Microsoft Office programs especially Word and Excel
- Exceptional organization skills
- Attention to detail
- Ability to work independently
- Demonstrated ability to manage multiple deadlines
- Interest and enthusiasm for mission of BlazeSports America and/or experience working in nonprofit management

